

ICOMOS

INTERNATIONAL COUNCIL ON MONUMENTS AND SITES
CONSEIL INTERNATIONAL DES MONUMENTS ET DES SITES
CONSEJO INTERNACIONAL DE MONUMENTOS Y SITIOS

Assistant to the ICOMOS World Heritage Advisory and Monitoring Unit 5-month internship

WHO WE ARE

The International Council on Monuments and Sites (ICOMOS) is a unique non-governmental, not-for-profit international organisation committed to furthering the conservation, protection, use and enhancement of the world's cultural heritage. ICOMOS is dedicated to the development of common doctrines, the evolution and circulation of knowledge, the creation of improved conservation techniques, and the promotion of cultural heritage significance. As an official advisory body to the World Heritage Committee for the implementation of the UNESCO World Heritage Convention, ICOMOS evaluates nominations and advises on the state of conservation of properties inscribed on the World Heritage List.

JOB DESCRIPTION

5-month internship. The intern will assist the ICOMOS Advisory and Monitoring Unit team.

Main tasks:

- Preparation of the reference documentation for properties under the Reactive Monitoring process;
- Preparation of background documentation for experts undertaking Reactive Monitoring and Advisory missions, and for the specialists undertaking Technical Reviews of projects impacting World Heritage properties;
- Support for the preparation of working documents for the 49th session of the World Heritage Committee;
- Liaising with the ICOMOS experts;
- Organisation of missions (researching itineraries, flights, etc.);
- Reviewing draft documents;
- Assistance with the Unit's day-to-day tasks.

REQUIREMENTS AND SKILLS

- Master's student in cultural project management, cultural heritage law, history and conservation of cultural heritage, history / history of art, world heritage studies, cultural policies;
- Fluency in English and French;
- Good writing skills (in English and French);
- IT skills (Word, Excel, PowerPoint);
- Proactive, thorough, and ability to work independently;
- Team spirit, good communication and organisational skills;
- Ability to work in a multicultural environment.

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START DATE

4 January 2027 (flexible)

APPLICATION PROCEDURE AND DEADLINE

Send CV and cover letter in English to bianca.callegaro@icomos.org by Monday 19 October 2026.

COMPENSATION AND BENEFITS

- Internship agreement required (internship integrated into an academic programme).
- Full-time internship (35 hours per week).
- Compensation in accordance with the legal minimum in France.
- 50% reimbursement of public transport subscription (NAVIGO card).
- ICOMOS card (free access to numerous museums and heritage sites).

For candidates from outside the European Union: a valid visa or residence permit authorizing an internship in France is required for the entire duration of the internship. ICOMOS does not handle administrative procedures related to obtaining a visa or residence permit.

LOCATION

11 rue du Séminaire de Conflans, 94220 Charenton-le-Pont, France

WEBSITE AND SOCIAL MEDIA

www.icomos.org

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