

ICOMOS

INTERNATIONAL COUNCIL ON MONUMENTS AND SITES
CONSEIL INTERNATIONAL DES MONUMENTS ET DES SITES
CONSEJO INTERNACIONAL DE MONUMENTOS Y SITIOS

Assistant to the ICOMOS World Heritage Evaluation Unit 6-month internship

WHO WE ARE

The International Council on Monuments and Sites (ICOMOS) is a unique non-governmental, not-for-profit international organisation committed to furthering the conservation, protection, use and enhancement of the world's cultural heritage. ICOMOS is dedicated to the development of common doctrines, the evolution and circulation of knowledge, the creation of improved conservation techniques, and the promotion of cultural heritage significance. As an official advisory body to the World Heritage Committee for the implementation of the UNESCO World Heritage Convention, ICOMOS evaluates nominations and advises on the state of conservation of properties inscribed on the World Heritage List.

JOB DESCRIPTION

6-month internship. The intern will assist the ICOMOS Evaluation Unit Team and will answer to the World Heritage Evaluation Specialist and the Operations Manager.

Main tasks:

- Preparation and participation to the ICOMOS World Heritage Panel meetings (November 2026 and March 2027), including: preparation of the documentation for the meetings, note taking during the meetings and assistance to the logistical arrangements;
- Research on Preliminary Assessment requests of the 2026-2027 cycle, including: identification of potential experts who could comment on the significance of the potential nominated properties and bibliographical research;
- Research on 2027 nomination dossiers in order to identify potential experts who could provide views on the significance of the nominated properties and fact checking of the ICOMOS Evaluation texts;
- English/French editing on various ICOMOS documents and reports.
- Documentary research work for ongoing upstream processes;
- Support for the preparation of working documents for the 49th session of the World Heritage Committee;
- Support for the unit's work on the Nominations, Preliminary Assessment and procedures;
- Assistance with the evaluation unit's day-to-day tasks.

REQUIREMENTS AND SKILLS

- Master's student in cultural project management, cultural heritage law, history and conservation of cultural heritage, history / history of art, world heritage studies, cultural policies;
- Fluency in English and French;
- Good writing skills (in English and French);
- Computer skills (Word, Excel, PowerPoint);
- Proactive, thorough, and ability to work independently;
- Team spirit, good communication and organisational skills;
- Ability to work in a multicultural environment

START DATE

1 October 2026 (flexible)

APPLICATION PROCEDURE AND DEADLINE

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Send CV as well as cover letters in English or French to [apsara.sanchez\[at\]icomos.org](mailto:apsara.sanchez[at]icomos.org) by 15 May 2026.

COMPENSATION AND BENEFITS

- Internship agreement required (internship integrated into an academic program).
- Full-time internship (35 hours per week).
- Compensation in accordance with the legal minimum in France.
- 50% reimbursement of public transport subscription (NAVIGO card).
- ICOMOS card (free access to numerous museums and heritage sites).

For candidates from outside the European Union: A valid visa or residence permit authorizing an internship in France is required for the entire duration of the internship. ICOMOS does not handle administrative procedures related to obtaining a visa or residence permit.

LOCATION

11 rue du Séminaire de Conflans, 94220 Charenton-le-Pont, France

WEBSITE AND SOCIAL MEDIA

www.icomos.org

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