

ICOMOS

INTERNATIONAL COUNCIL ON MONUMENTS AND SITES
CONSEIL INTERNATIONAL DES MONUMENTS ET DES SITES
CONSEJO INTERNACIONAL DE MONUMENTOS Y SITIOS

ICOMOS seeks

Assistant to the ICOMOS World Heritage Evaluation Unit (internship)

WHO WE ARE

The International Council on Monuments and Sites (ICOMOS) is a unique non-governmental, not-for-profit international organisation committed to furthering the conservation, protection, use and enhancement of the world's cultural heritage. ICOMOS is dedicated to the development of common doctrines, the evolution and circulation of knowledge, the creation of improved conservation techniques, and the promotion of cultural heritage significance. As an official advisory body to the World Heritage Committee for the implementation of the UNESCO World Heritage Convention, ICOMOS evaluates nominations and advises on the state of conservation of properties inscribed on the World Heritage List.

INTERNSHIP DESCRIPTION

6-month internship. The intern will assist the ICOMOS Evaluation Unit Team and will answer to the World Heritage Evaluation Specialist and the Operations Manager.

Main tasks:

- Preparation and participation to the ICOMOS World Heritage Panel meetings (November 2025 and March 2026), including: preparation of the documentation for the meetings, note taking during the meetings and assistance to the logistical arrangements;
- Research on Preliminary Assessment requests of the 2026 cycle, including: identification of potential experts who could comment on the significance of the potential nominated properties and bibliographical research;
- Research on 2026 nomination dossiers in order to identify potential experts who could provide views on the significance of the nominated properties and fact checking of the ICOMOS Evaluation texts;
- English/French editing on various ICOMOS documents and reports.
- Documentary research work for ongoing upstream processes;
- Support for the preparation of working documents for the 48th session of the World Heritage Committee;
- Support for the Unit's work on the Nominations, Preliminary Assessment and procedures;
- Assistance with the evaluation unit's day-to-day tasks.

REQUIREMENTS AND SKILLS

- ✓ Master's student in cultural project management, cultural heritage law, history and conservation of cultural heritage, history/history of art, world heritage studies, cultural policies;
- ✓ Fluency in English and French;
- ✓ Good writing skills (in English and French);
- ✓ Computer skills (Word, Excel, PowerPoint);
- ✓ Proactive, thorough, and ability to work independently;
- ✓ Team spirit, good communication and organisational skills;
- ✓ Ability to work in a multicultural environment

Mandatory: internship agreement provided by University

If non-EU citizen: must have a valid visa for the entire duration of the internship

APPLICATION PROCEDURE

Send CV as well as cover letters in English or French to [apsara.sanchez\[at\]icomos.org](mailto:apsara.sanchez[at]icomos.org)

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APPLICATION DEADLINE

11 May 2025

STARTING DATE

6 October 2025 (flexible)

SALARY

French internship allowance + 50% reimbursement of NAVIGO pass + ICOMOS card (free entry to many international museums and heritage sites)

LOCATION

The position is based at ICOMOS Headquarters in Paris, France.